

**BOARD OF EDUCATION**

**PRAIRIE-HILLS ELEMENTARY SCHOOL DISTRICT**

**MINUTES OF A REGULAR MEETING**

**FIELDCREST SCHOOL**

**4100 WEST WAGMAN**

**OAK FOREST, IL 60452**

**OCTOBER 19, 2015**

**A. Call to Order and Pledge of Allegiance**

President Sharron Davis called the meeting to order at 7:07 P.M. The Pledge of Allegiance was then completed.

**B. Roll Call**

The following members were present: Juanita R. Jordan, Dr. Gregory Jackson, Kathy Taylor and Sharron Davis. Absent: Joyce Dickerson, Elaine Walker and Barbara Nettles.

Also present were: Superintendent, Dr. Kimako Patterson, Assistant Superintendent, Julia A. Veazey, Chief School Business Official & Human Resources, Dr. Alicia Evans, and Director of Student Services, Mrs. Carrie Ablin.

**C. Presentations**

**Integrated Technology**

Ms. Margarita Sanchez, (Teacher) and Joseph Sanchez, (Student) demonstrated Raz-Kids and Reading A-Z. Ms. Sanchez stated that she uses Raz-Kids to help bilingual students. She stated that the students are able to work the program while she is working with other students in guided reading groups. Joseph Sanchez demonstrated Raz-Kids with the leveled books available through the Raz-Kids system.

Joseph navigates the system independently. Ms. Sanchez stated that the students start with listening then reading it themselves and taking a quiz. She stated that they are not able to progress to the next book until they pass the quiz.

They also demonstrated Reading A-Z. With Reading A-Z the students read a story and it also gives them synonyms and antonyms for the words in the stories.

Joyce Dickerson arrived at 7:12 p.m.  
Elaine Walker arrived at 7:20 p.m.

**Legal Updates**

Dr. Patterson presented the legal update to the Board from the conference. She presented new laws for schools; Upcoming PERA Deadline, Immunizations, Open Meetings Act, Overhaul of Concussion Education Oversight and Protocols for School Districts, Background Check Procedure, Student Discipline Proceedings P.A. 99-456, Revisiting and Revising Discipline Policies, Other Do's Don'ts and Shoulds- PA99-456 and the Latest from Springfield.

Dr. Patterson informed the Board that in regards to PERA our district was already in compliance with the student growth component. We are a Race to the Top District and have worked in conjunction with our joint committee to ensure compliance.

The Board briefly discussed the new suspension law.

**D. Approval of Minutes**

Elaine Walker moved and it was seconded by Dr. Gregory Jackson to approve the minutes from the September 8, 2015 Special Board Meeting. On roll call the following members voted aye: Dr. Gregory Jackson, Joyce Dickerson, Kathy Taylor, Elaine Walker, Juanita R. Jordan and Sharron Davis. Nays: None. Absent: Barbara Nettles.

**Motion Carried**

Dr. Gregory Jackson moved and it was seconded by Joyce Dickerson to approve the minutes from the September 8, 2015 Work Session Meeting. On roll call the following members voted aye: Joyce Dickerson, Kathy Taylor, Elaine Walker, Juanita R. Jordan and Sharron Davis. Nays: Dr. Gregory Jackson. Absent: Barbara Nettles.

**Motion Carried**

Dr. Gregory Jackson moved and it was seconded by Kathy Taylor to approve the minutes of the September 21, 2015 Budget Hearing. On roll call the following members voted aye: Kathy Taylor, Elaine Walker, Juanita R Jordan, Dr. Gregory Jackson, Joyce Dickerson and Sharron Davis. Nays: None. Absent: Barbara Nettles.

**Motion Carried**

Dr. Gregory Jackson moved and it was seconded by Elaine Walker to approve the minutes of the September 21, 2015 Regular Board Meeting. On roll call the following members voted aye: Elaine Walker, Juanita R. Jordan, Joyce Dickerson, Dr. Gregory Jackson, Kathy Taylor and Sharron Davis. Nays: None. Absent: Barbara Nettles.

**Motion Carried**

**E. Presidents Report**

None.

**F. Superintendent's Report**

Dr. Patterson informed the Board that the Jessie White Tumblers and The South Shore Drill Team will be performing at the Junior High. She also stated that there will be a full day workshop at the Jr. High. We will host the workshop for IASA (Illinois Association of School Administrators) entitled Become an I-Administrators on November 18, 2015. She informed the Board that she will be hosting the quarterly PTO Meeting at 6:00 p.m. on November 28, 2015. Additionally she informed the Board that the students will be participating in the Cook County Let's Move Campaign.

**G. Board of Education – Action Reports**

Juanita R. Jordan moved and it was seconded by Dr. Gregory Jackson to place items G3 and G4 on consent agenda. On roll call the following members voted aye: Juanita R. Jordan, Kathy Taylor, Joyce Dickerson, Dr. Gregory Jackson, Elaine Walker and Sharron Davis. Nays: None. Absent: Barbara Nettles.

**Motion Carried**

Juanita R. Jordan moved and it was seconded by Kathy Taylor to approve the items placed on consent agenda. On roll call the following members voted aye: Elaine Walker, Kathy Taylor, Joyce Dickerson, Dr. Gregory Jackson, Juanita R. Jordan and Sharron Davis. Nays: None. Absent: Barbara Nettles.

**Motion Carried**

**G1. Approval of the Annual Board Calendar**

Elaine Walker moved and it was seconded by Dr. Gregory Jackson to approve the Annual Board Calendar with changes as necessary. On roll call the following members voted aye: Kathy Taylor, Joyce Dickerson, Dr. Gregory Jackson, Elaine Walker, Juanita R. Jordan and Sharron Davis. Nays: None. Absent: Barbara Nettles.

**Motion Carried**

**G2. Approval of Fixed Assets Appraisal**

Juanita R. Jordan moved and it was seconded by Joyce Dickerson to approve the Fixed Assets Appraisal recommendation (Industrial Appraisals). On roll call the following members voted aye: Joyce Dickerson, Kathy Taylor, Elaine Walker, Juanita R. Jordan, Dr. Gregory Jackson and Sharron Davis. Nays: None. Absent: Barbara Nettles.

**Motion Carried**

**G3. Approve Use of Facility (Mustang Football and Cheerleading)**

Consent

**G4. Approve SPEED Resolution**

Consent

**G5. Approval of Updated Strategic Plan**

Juanita R. Jordan moved and it was seconded by Kathy Taylor to approve the Updated Strategic Plan. On roll call the following members voted aye: Elaine Walker, Juanita R. Jordan, Kathy Taylor, Joyce Dickerson and Sharron Davis. Nays: Dr. Gregory Jackson. Absent: Barbara Nettles.

**Motion Carried**

There was a lengthy discussion regarding the updated strategic plan and outdated issues. Dr. Patterson informed the board that some of these goals have been on the list since 2011 and that they remain on the list with a completion date.

**H. Audience Participation**

Juanita R. Jordan moved and it was seconded by Kathy Taylor to open the floor for audience participation. On roll call the following members voted aye: Elaine Walker, Juanita R. Jordan, Joyce Dickerson, Dr. Gregory Jackson, Kathy Taylor and Sharron Davis. Nays: None. Absent: Barbara Nettles.

**Motion Carried**

Mrs. Shante Woods-Head of Markham presented a magazine (True Star Jr.) that she would like the district to adopt. She stated that her son wrote an article in the fall 2015 edition of the magazine. She passed out a sample copy to Board Members. Dr. Patterson informed her that the District was already participating with the organization.

Dr. Gregory Jackson moved and it was seconded by Kathy Taylor to close the floor for audience participation. On roll call the following members voted aye: Juanita R. Jordan, Joyce Dickerson, Kathy Taylor, Elaine Walker, Dr. Gregory Jackson and Sharron Davis. Nays: None. Absent: Barbara Nettles.

**Motion Carried**

Joyce Dickerson moved and it was seconded by Kathy Taylor to re-open audience participation. On roll call the following members voted aye: Juanita R. Jordan, Joyce Dickerson, Kathy Taylor, Elaine Walker, Dr. Gregory Jackson and Sharron Davis. Nays: None. Absent: Barbara Nettles.

**Motion Carried**

Gabriela Ruiz of Oak Forest spoke to the Board about having air conditioning in Fieldcrest School. She stated that she and her husband were willing to purchase window units for the classrooms. Dr. Patterson informed her that air conditioning at Fieldcrest School is a part of the District's Strategic Plan.

Joyce Dickerson moved and it was seconded by Juanita R. Jordan to close the floor for audience participation. On roll call the following members voted aye: Juanita R. Jordan, Dr. Gregory Jackson, Joyce Dickerson, Kathy Taylor, Elaine Walker and Sharron Davis. Nays: None. Absent: Barbara Nettles.

**Motion Carried**

**I. Administration – Action Reports**

**1. Approve Personnel Recommendations**

Dr. Gregory Jackson moved and it was seconded by Elaine Walker to table the Personnel Recommendations until after executive session. On roll call the following members voted aye: Kathy Taylor, Joyce Dickerson, Dr. Gregory Jackson and Elaine Walker. Nays: Juanita R. Jordan and Sharron Davis. Absent: Barbara Nettles.

**Motion Carried**

Juanita R. Jordan moved and it was seconded by Joyce Dickerson to un-table the Personnel Recommendations. On roll call the following members voted aye: Juanita R. Jordan, Kathy Taylor, Joyce Dickerson, Dr. Gregory Jackson, Elaine Walker and Sharron Davis. Nays: None. Absent: Barbara Nettles.

**Motion Carried**

Juanita R. Jordan moved and it was seconded by Joyce Dickerson to approve the Personnel Recommendations. On roll call the following members voted aye: Juanita R. Jordan, Joyce Dickerson, Kathy Taylor, Elaine Walker and Sharron Davis. Nays: Dr. Gregory Jackson. Absent: Barbara Nettles.

**Motion Carried**

**2. Approve Outside Contract Agreement**

Juanita R. Jordan moved and it was seconded by Kathy Taylor to approve the outside contracts. On roll call the following members voted aye: Joyce Dickerson, Kathy Taylor, Elaine Walker, Juanita R. Jordan and Sharron Davis. Nays: Dr. Gregory Jackson. Absent: Barbara Nettles.

**Motion Carried**

**3. Approve Professional Assignment Request(s)**

Juanita R. Jordan moved and it was seconded by Kathy Taylor approve Professional Assignment Request. On roll call the following members voted aye: Elaine Walker, Juanita R. Jordan, Kathy Taylor, Joyce Dickerson and Sharron Davis. Nays: Dr. Gregory Jackson. Absent: Barbara Nettles.

**Motion Carried**

**4. Approve Invoices**

Dr. Gregory Jackson moved and it was seconded by Joyce Dickerson to approve the October invoices. On roll call the following members voted aye: Dr. Gregory Jackson, Joyce Dickerson, Kathy Taylor, Elaine Walker, Juanita R. Jordan and Sharron Davis. Nays: None. Absent: Barbara Nettles.

**Motion Carried**

<u>Date</u>	<u>Fund</u>	<u>Amount</u>
10-19-15	Education	\$ 418,060.98
10-19-15	Operation & Maintenance	\$90,126.17
10-19-15	Transportation	\$16,808.59
10-19-15	Life Safety	\$12, 178.00
<b>Total:</b>		<b><u>\$537,173.74</u></b>

<u>Date</u>	<u>Fund</u>	<u>Amount</u>
08-26-15	Education	\$10,686.07
10-19-15	Transportation	\$1,000.00
		<b><u>Total: \$11,686.07</u></b>

#### **5. Approve Payroll and Benefits**

Dr. Gregory Jackson moved and it was seconded by Juanita R. Jordan to approve the Payroll and Benefits. On roll call the following members voted aye: Joyce Dickerson, Kathy Taylor, Elaine Walker, Juanita R. Jordan, Dr. Gregory Jackson and Sharron Davis. Nays: None. Absent: Barbara Nettles.

#### **Motion Carried**

<u>Date</u>	<u>Fund</u>	<u>Amount</u>
9-15-15	Education	\$421,035.49
9-15-15	Liabilities	<u>\$376,408.29</u>
<b>Total:</b>		<b><u>\$797,443.78</u></b>
09-30-15	Education	\$450.946.85
09-30-15	Liabilities	\$402.023.04
<b>Total:</b>		<b><u>\$852.969.89</u></b>
09-30-15	Education	\$1,682.24
09-30-15	Liabilities	\$752.93
<b>Total:</b>		<b><u>\$2,435.17</u></b>
08-31-15	Education	\$258,985.53
<b>Total:</b>		<b><u>\$258,985.53</u></b>

## **J. Administration – Information Reports**

### **1. Curriculum Instruction and Technology**

Mrs. Veazey stated that she wanted to highlight the PARCC update. She stated that she and Mrs. Adrianzen attended the Title I Conference. She stated that they learned a lot related the administration and implementation of the Title I and Title II Grants. She informed the Board that the state is requiring a science assessment for 5<sup>th</sup>, 8<sup>th</sup> and 10<sup>th</sup> grades it will be administered at the same time as the PARCC. Mrs. Veazey stated that the assessment is being borrowed from a Washington D.C. Assessment.

Mrs. Veazey also informed the Board that the band students at the Jr. High had a rare opportunity to have a roundtable with Ryan Kilgore a saxaphonist for Stevie Wonders band. She stated that the students also had an opportunity to play with him. She stated that the students were very excited!

Mrs. Veazey informed the Board that the first NCLB parent workshop entitled "More Power to the Parents" will be held on October 28, 2015. She stated that the workshop will empower parents with the tools required to sit at the table with teachers. There will also be workshop on Breast Cancer.

Dr. Jackson inquired about how many teachers actually use the I-Ready assessment and its value. Mrs. Veazey stated that she likes the test. She stated that the test is adaptive, research based and nationally normed. It also gives strengths and weakness of the student and also allows the teachers to progress monitor.

Mrs., Veazey will provide the number of teachers at a later date.

### **2. Business Affairs and Human Resources**

Dr. Evans stated that she wanted to highlight that the budget has been filed. She stated that next month she will present the tentative levy.

### **3. Student Services**

Ablin informed the Board that she wanted to highlight immunization exclusion on October 15, 2015. There were about 7 students at the elementary schools and 52 at the Jr. High that were not in compliance. The majority of those students were at the Junior High.

She stated that with SWIS data all schools doing well. She stated that 5th grade in elementary schools and 8th grade in the Jr. High are the areas with



the most referrals. She stated that they are working really hard to put some measures in place to provide more support for students.

There was a brief discussion regarding the drop in enrollment and the meeting with the bus company.

**K. Executive Session**

Dr. Gregory Jackson moved and it was seconded by Joyce Dickerson to go into executive session to discuss personnel. On roll call the following members voted aye: Kathy Taylor, Elaine Walker, Juanita R. Jordan, Dr. Gregory Jackson, Joyce Dickerson and Sharron Davis. Nays: None. Absent: Barbara Nettles.

**Motion Carried 8:42 p.m.**

Juanita R. Jordan moved and it was seconded by Joyce Dickerson to return to open session. On roll call the following members voted aye: Elaine Walker, Juanita R. Jordan, Joyce Dickerson, Dr. Gregory Jackson, Kathy Taylor and Sharron Davis. Nays: None. Absent: Barbara Nettles.

**Motion Carried 9:25 p.m.**

**L. New**

Mrs. Davis discussed the board picture day with the members. The new time will be 5:00p.m.


She also asked that the other board members read the Superintendent Evaluation Instrument and email any questions or changes to her by the November 2, 2015 Work Session.

**M. Adjournment**


Joyce Dickerson moved and it was seconded by Juanita R. Jordan to adjourn the meeting. On voice vote all members present voted aye. Nays: None. Absent: Barbara Nettles

**MOTION CARRIED 9:30 p.m.**

**Submitted by:**



**Sharron Davis, President**



**Kathy Taylor, Secretary**